

TINTINHULL VILLAGE HALL CHARITY TRUST (No 1163176)

www.tintinhull.net

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Minutes of the Village Hall Charity Trust meeting held on 16 October 2017

CLLRS PRESENT: Pullen (Chairman) Cox, Cushion, Banks, Horsington, Readwin, and Trott

ALSO PRESENT: 14 members of the public and the Clerk Heather Bryant.

PUBLIC QUESTION TIME

There were no questions from the public

114 APOLOGIES FOR ABSENCE

Received from Cllrs Perham and Stone

115 DECLARATIONS OF INTEREST

None declared

116 TO CONFIRM THE MINUTES FOR THE MEETINGS HELD ON 18th SEPTEMBER 2017

RESOLVED: to approve the minutes as a true record of the above meeting.

117 VILLAGE HALL MANAGEMENT

Cllr Banks reported that work is still ongoing with the User Groups and the Committee plan do carry out a village wide consultation for the next AGM. The web site is up and running but there had been a few snags with the booking system

118 VILLAGE HALL TRUST MATTERS

1) The Clerk reported that she had contacted Robert Horn, Community Buildings Officer for the Community Council for Somerset in regard to the validity of the AGM held on 25.9.17 as some concerns were raised to the method of election of User Groups. Mr Horn has replied that he could understand the concerns but it is something that should not cause a huge upset. He advised the Village Hall Management Committee formally accesses its makeup and clearly defines the route by which member has come to the table and documents it and publishes it, perhaps in the parish magazine or similar. The choice of who is and who isn't a user body should be left to the council rather than formally defined. Too many rules and definitions can cause problems down the line.

The Clerk reported that she also asked Mr Horn, the procedure for calling meetings of the Charity. Mr Horn replied that a Charity is freer to carry out its business in a way that it seems fit following Charity Law and Best Practice. The Parish Council when acting as Sole Trustee has a duty to follow the charity rules.

The Clerk continued that in the document produced by Acre 'Village Halls run by Parish Council's as Sole Trustees' states the normal rules relating to the Notice to be given for parish council meetings and signing of the minutes should also be followed for Trust Matters (3.6)

The Clerk suggested to keep the Charity Trust meetings of the Sole Trustees the same as the Council is doing now with a published Notice of 3 clear days and the public are invited to attend. The Village Hall Management Committee meeting follow the Trust Deed

2) The following proposals by Cllr Stone were **RESOLVED:**

1) That the starting list of user bodies should be:

| | | | |
|---------------------|---------------------------|---------------------------|------|
| Drama Group, | Gardening Club, | Phoenix Group, Ivy Club | TOGG |
| Local History Group | Fitness and Pilates Club, | Parochial Church Council. | |

It was noted that users may be added or taken to and from this list.

2) That for the next twelve months the only definition for users is that the person or body uses the Hall or part thereof.

3) That the Trustees approve the Management Structure for the Village Hall Management Committee as

shown in the report.

4) To approve the Village Hall Management Committee undertaking a Village and user wide consultation on definition of user bodies with a view to bringing to Trustees a recommended definition for approval before the next Annual General Meeting of the Charity.

119 FINANCIAL MATTERS

CHEQUES FOR PAYMENT & FINANCIAL REPORT (SEE PAGE 23)

RESOLVED: that this Council approves the schedule of cheques and the Financial Report for the Village Hall Charity Trust subject to the requirements of our Risk Assessment Document

120 ANY OTHER CHARITY TRUST MATTERS

1) The Clerk reported that she had an email from a member of the Village Hall Project Team in regard to a telephone line and WiFi to the new hall
Martin Wragg reported that he was researching this for the Committee and he felt it would be better ordered in one package. His research is still ongoing.

2) The Clerk reported that the Council was successful with a Lottery Award for £9950 as a contribution towards the curtains.

| | | £ |
|---|-----------------------|------------------------|
| Village Hall Community Hall account (Big Fund) | | |
| | Balance b/wd | 101327.00 |
| | less Sept payments | -58026.95 |
| | | <hr/> 43300.05 |
| | plus receipts | |
| | Donations | 1110.00 |
| | Mains grant - Lottery | 36488.00 |
| | | <hr/> 37598.00 |
| | | 80898.05 |
| BANK RECONCILIATION 09.09-09.10 | | 80898.05 |
| | Cheques for payment | |
| 100126 | Boon brown | 2858.78 |
| 100127 | Edgar Builders | 61492.57 |
| | | <hr/> -64351.35 |
| | | 64351.35 16546.70 |