

# TINTINHULL VILLAGE HALL CHARITY TRUST (No 1163176)

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The minutes of the Village Hall Charity Trust meeting held on 20<sup>th</sup> November 2017

**CLLRS PRESENT:** Pullen, Cox, Cushion, Horsington, Perham, Readwin, and Trott

**ALSO PRESENT:** 13 members of the public and the Clerk Heather Bryant

## **PUBLIC QUESTION TIME**

There were no questions from the public

### **121 APOLOGIES FOR ABSENCE**

Received from Cllrs Banks and Stone

### **122 DECLARATIONS OF INTEREST**

None declared

### **123 TO CONFIRM THE MINUTES FOR THE MEETINGS HELD ON 16<sup>th</sup> OCTOBER 2017**

**RESOLVED:** to approve the minutes as a true record of that meeting

### **124 VILLAGE HALL MANAGEMENT**

Cllr Perham read out a report from the Management Committee

### **125 TERMS OF REFERENCE**

**RESOLVED:** as detailed in 5.2, 5.2.1 and 5.2.2 of the Trust Deed

5.2 The Council shall delegate the day to day running of the Property to a Committee of the Council to be called Community Hall Committee. The following provisions apply to the Community Hall Committee

5.2.1 The Terms of Reference of the Community Hall Committee shall be

a) the management of the bookings of the Property

b) the day to day maintenance of the Property

c) the payment of bills up to £500 in each case (See VH Trust minutes 111 dated 18.9.17)

d) the representation of users of the Property

5.2.2 All cheques in payment of bills in accordance with clause 5.2.1 shall be signed by two members of the Community Hall Committee both of which must be a Parish Councillor

### **126 FINANCIAL MATTERS**

CHEQUES FOR PAYMENT & FINANCIAL REPORT (SEE PAGE 25)

**RESOLVED:** that this Council approves the schedule of cheques and the Financial Report for the Village Hall Charity Trust subject to the requirements of our Risk Assessment Document

#### Bank Mandate

The only Cllr member of the VHC is Cllr Banks that can sign cheques

**RESOLVED:** All Councillors of Tintinhull Parish Council to be included on the Bank Mandate.

### **127 ANY OTHER CHARITY TRUST MATTERS**

Insurance for the New Hall and contents

The Clerk reported that she had submitted to Came & Co, building costs of £880,000 and content costs of £55,000. Came & Co has not come back with a price.

PSR/PRL combined licence and Motion Picture licence

**RESOLVED:** to approve the cost of £149 PSR/PRL combined licence £149 and Motion Picture licence £110.13

#### Defibrillator

The Clerk reported that gentleman from Heartstart would like to visit the site to see where the defibrillator will be situated. The Clerk will arrange a visit for the gentleman accompanied by a member of the Village Hall Build Team

Post Box in the new wall at the village hall

The Clerk reported that she had tried to contact Yeovil sorting office but nobody answered telephones and there is no answer machine. Cllr Trott agreed to visit the sorting office in person. It is hoped to start a collection service from 1.1.18

Alcohol licence

A member of the VHMC has this in hand, The New-Year's eve party will be covered by a temporary licence

Rates

The Clerk reported that she had contacted SSDC about the rates. They should be sending an Officer to visit the site

Telephone Line

Cllr Perham reported that this is in hand

		£
<b>Village Hall Community Hall account (Big Fund)</b>		
Balance b/wd		80898.05
less Oct payments		<u>-64351.35</u>
		16546.70
plus receipts		
Doations	1090.00	
Mains grant - Lottery	61518.00	
Mians grant Lottery	42966.00	
Lottery Grant - curtains	9500.00	
SSDC grant	5530.00	
SSDC grant	7830.00	
Drama Group (towards curtains)	1700.00	
		<u>130134.00</u>
		<b>146680.70</b>
 <b>BANK RECONCILIATION 10.10.-9.11.17</b>		
Lodgements not presented		78982.70
Donations	650.00	
SSDC grant	5530.00	
Lottery grant	61518.00	
	<u>67698.00</u>	<u>67698.00</u>
		<b>146680.70</b>
 <b>Please note that this is the Financial position as at 14.11.17</b>		
Cheques for payment		
100128 SSE gas installation	569.75	
100129 Edgar Builders	68667.47	
100130 Boon brown	2858.78	
100131 PRS	178.80	
100132 John Mayhew - Fire extinguishers	644.40	
100133 MPLC - motion pictures	132.16	-72349.45
	<u>72349.45</u>	<u>74331.25</u>