

TINTINHULL VILLAGE HALL CHARITY TRUST (No 1163176)

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The minutes of the meeting held on 18 June 2018.

CLLRS PRESENT: Pullen, (Chairman) Banks, Cox, Cushion, Perham Readwin and Trott

ALSO PRESENT: C.C. Neil Bloomfield, D.C. Jo Roundell Green, 8 members of the public and the Clerk Heather Bryant

PUBLIC QUESTION TIME

Members of the public raised the following topics:

- The Financial Accounts for 1.9.16-31.8.17. The Clerk informed that the Trustee's Report and the Accounts have been filed with the Charity Commission and can be viewed on the C.C. website
- Is there any responder to call if the alarm at the hall goes off? Cllr Banks replied that there are 4 alarm responders and their names are on the front and back doors.

184 APOLOGIES FOR ABSENCE

Received from Cllrs Trott & Cushion.

RESOLVED: to approve the apologies from Cllr Cushion for the reason given

185 DECLARATIONS OF INTEREST

None received

186 TO CONFIRM THE MINUTES FOR THE MEETINGS HELD ON 5th June 2018

RESOLVED: to approve the minutes as a true record of that meeting

187 VILLAGE HALL MANAGEMENT COMMITTEE

Cllr Stone gave a report on behalf of the Management Committee (annexed to the minutes)

188 GENERAL DATA PROTECTION REGULATION (GDPR)

The Clerk reported that she attended a very informative meeting on the 22.5.18 organised by SALC. The slides of the meeting have been sent to councillors and the VHMC Secretary

The Clerk continued that there is a list of what Councils have to do to comply together with templates to follow produced by NALC. The work will be ongoing for the next few months.

189 FINANCIAL MATTERS

BARCLAYS PAYMENTS AND DATA COMPLIANCE

Cllr Stone reported that there are two options: (Details annexed to the minutes)

- Proactive Security Service where PSS provides a dedicated point of contact at a cost of £15 a month
- Self Service using Barclaycard's Data Service Manager at a cost of £4.80 a month

Cllr Stone reported that the VHMC are looking into the Self-Service option

PURCHASE OF A CLEANING MACHINE

It was agreed to move this item into the confidential session as prices will be considered

CHEQUES FOR PAYMENT & FINANCIAL REPORT (45)

RESOLVED: that this Council approves the schedule of cheques and the Financial Report for the Village Hall Charity Trust subject to the requirements of our Risk Assessment Document

190 ANY OTHER CHARITY TRUST MATTERS

The Clerk and Cllr Stone will attend Charity Training on 20.6.18 organized by SALC

The meeting was adjourned for the Parish Council meeting

The meeting was re-convened after the Parish Council Meeting at 10.00pm

No Public present

191 FINANCIAL MATTERS

PURCHASE OF A CLEANING MACHINE

Cllr Stone reported on the reason why a cleaning machine is needed and of the advice he has taken

RESOLVED: To purchase an ex demo cleaning machine at a cost of £900. This does come with a year's guarantee

192 STAFFING

The recruitment of a Coffee Shop Administrator(s) is still on going

Re-incentives for volunteers

The VHMC is looking into a non- money incentive for people to volunteer to do a shift at the Coffee Shop

193 ELECTRICAL QUOTES

Three Quotes obtained A) £585 B) £482 C) £471

RESOLVED: To accept quote C) from Tim Brookman

The Chairman closed the meeting at 10.15