

# TINTINHULL VILLAGE HALL CHARITY TRUST (No 1163176)

www.tintinhull.net

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The minutes of the meeting held on 18 December 2017

**CLLRS PRESENT:** Pullen, Banks, Cox, Cushion, Perham, Readwin, Stone and Trott

**ALSO, PRESENT:** 10 members of the public and the Clerk Heather Bryant

## **PUBLIC QUESTION TIME.**

There were no questions from the public

### **128 APOLOGIES FOR ABSENCE**

Received from Cllr Horsington

### **129 DECLARATIONS OF INTEREST**

None declared

### **130 TO CONFIRM THE MINUTES FOR THE MEETINGS HELD ON 20 NOVEMBER 2017**

**RESOLVED:** to approve the minutes as a true record of that meeting

### **131 VILLAGE HALL MANAGEMENT COMMITTEE**

Cllr Stone (Chairman of the VHMC) read out a report. Cllr Stone thanked all the Members of the Management Committee for their hard work and time undertaking the numerous tasks to get the new hall ready for business.

### **132 THE AGREEMENT OF THE PARISH COUNCIL WITH THE NEW VILLAGE HALL PROJECT TEAM**

The approval of the item below will be deferred until the January VHMC meeting  
Clause 8.1.9 The PC will sign for the Practical and Final Completion of the Project

### **133 POLICIES**

The following policies were **RESOLVED:**

Health & Safety	Safeguarding	Equality & Diversity
Environmental & Energy	Kitchen & Food Hygiene	Data Protection
Smoking	Alcohol Licensing	Waste
Charging	Hiring and Agreement (terms & conditions of hiring)	

### **134 FINANCIAL MATTERS**

#### HALL INSURANCE

**RESOLVED:** Buildings insurance £880,000 and content insurance £72,173

Cost: £514.53 pro rata

#### CHEQUES FOR PAYMENT & FINANCIAL REPORT (SEE PAGE 28)

**RESOLVED:** that this Council approves the schedule of cheques and the Financial Report for the Village Hall Charity Trust subject to the requirements of our Risk Assessment Document

### **135 ANY OTHER CHARITY TRUST MATTERS**

#### Defibrillator

The Clerk reported that a representative from Heartstart has had the cabinet refurbished after the seals were broken when it was taken off from the old hall's wall. This will cost around £140. The defibrillator can be installed early in the new year

After discussion it was stated that the defibrillator is not actually owned by the Parish Council but it was agreed to take on the cost of getting the defibrillator installed at the new hall (refurbishment & electrician) as it is central to the village.

#### Re-start the collections from the post box in the new wall at the village hall

Cllr Trott reported that the Post Box cannot be unlocked as there is a fault. An Engineer has been called out to see if the problem can be fixed

Card Machine for the Coffee Shop

**RESOLVED:** a counter top card machine for the Coffee Shop. Rent £15 a month + VAT + 1.75% of all transactions. (Do not pay for the first 3 months) 12-month contract but can cancel after 6 months  
The Clerk will order from Barclays

Coffee Machine for the Coffee Shop

It was agreed that the Clerk could call a special meeting on 28<sup>th</sup> December 2017 after the handover for the new hall.

		£
<b>Village Hall Community Hall account (Big Fund)</b>		
Balance b/wd		146680.70
less Nov payments		-73051.36
		<hr/> 73629.34
plus receipts		
Doations	70.00	
HMRC Charities	931.25	
Hall booking	7.50	
		<hr/> 1008.75
	1008.75	<b>74638.09</b>
<b>BANK RECONCILIATION 10.11-8.12</b>		
cheque not presented		75282.49
		-644.40
		<hr/> <b>74638.09</b>
Cheques for payment		
100134 Edgar Builders	36374.21	
100135 Came & Co - insurance	514.53	
100136 Freeview TV	50.99	
100138 Employment costs	520.00	
		<hr/> -37459.73
	37459.73	37178.36