

TINTINHULL VILLAGE HALL CHARITY TRUST (No 1163176)

www.tintinhull.net

You are summoned to attend a meeting of the **Village Hall Charity Trust** on Monday 21 August 2017 at 7.30pm in the Working Men's Club



H Bryant

Clerk to the Council. 16.8.17

AUDIO/VISUAL RECORDING AND PHOTOGRAPHY AT COUNCIL MEETINGS

Recording and reporting the Council's meetings is subject to the law and it is the responsibility of those who undertake the recording and reporting to ensure compliance. This will include the Human Rights Act, the Data Protection Act, the Public Order Act Part III (1986 as amended), the Equality Act 2010, the laws of libel and defamation and any subsequent legislation or regulations. Anyone wishing to record is requested to let the Chairperson of the meeting know prior to, or at the start of, the meeting and the recording should be overt (i.e. clearly visible to anyone at the meeting) and not disruptive.

PUBLIC QUESTION TIME

Subject to Standing Orders there is a time limit of 15 minutes for this section of the agenda. Questions or comments will be noted or raised at the appropriate time on the agenda or become an agenda item for the next meeting. Persons may speak for not more than 3 minutes cumulative.

AGENDA

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST

3 TO CONFIRM THE MINUTES FOR THE MEETINGS HELD ON 17 JULY 2017

To consider: the approval of the minutes as a true record of that meeting

4 VILLAGE HALL MANAGEMENT

Details in the report from the Village Hall Management Group (attached) refers

To discuss & consider

1) Village Hall hiring fees (Please see attached draft table)

2) To approve the contract with Toolkit website as hosts for the Village Hall website. To ratify the decision under the Clerk's delegated powers in consultation with Councillors to pay an initial cost of £645 plus VAT

3) To approve the purchase of Hallmaster for managing online bookings at a cost of £180 plus VAT

4) To approve the employment of two members of staff as detailed in the Report

5 FINANCIAL MATTERS

CHEQUES FOR PAYMENT & FINANCIAL REPORT

To consider: that this Council approves the schedule of cheques and the Financial Report for the Village Hall Charity Trust subject to the requirements of our Risk Assessment Document

6 ANY OTHER CHARITY TRUST MATTERS

Terms of Reference for a Personnel Committee