

# TINTINHULL VILLAGE HALL CHARITY TRUST (No 1163176)

www.tintinhull.net

You are summoned to attend a meeting of the **Village Hall Charity Trust** on Monday, 18<sup>th</sup> December 2017 at 7.30pm in the Working Men's Club



H Bryant. Clerk to the Council. 13.12.17

## AUDIO/VISUAL RECORDING AND PHOTOGRAPHY AT COUNCIL MEETINGS

Recording and reporting the Council's meetings is subject to the law and it is the responsibility of those who undertake the recording and reporting to ensure compliance. This will include the Human Rights Act, the Data Protection Act, the Public Order Act Part III (1986 as amended), the Equality Act 2010, the laws of libel and defamation and any subsequent legislation or regulations. Anyone wishing to record is requested to let the Chairperson of the meeting know prior to, or at the start of, the meeting and the recording should be overt (i.e. clearly visible to anyone at the meeting) and not disruptive.

## PUBLIC QUESTION TIME

Subject to Standing Orders there is a time limit of 15 minutes for this section of the agenda. Questions or comments will be noted or raised at the appropriate time on the agenda or become an agenda item for the next meeting. Persons may speak for not more than 3 minutes cumulative.

## AGENDA

- 1 **APOLOGIES FOR ABSENCE**
- 2 **DECLARATIONS OF INTEREST**
- 3 **TO CONFIRM THE MINUTES FOR THE MEETINGS HELD ON 20 NOVEMBER 2017**  
To consider: the approval of the minutes as a true record of that meeting
- 4 **VILLAGE HALL MANAGEMENT COMMITTEE**  
A report from VHMC
- 5 **THE AGREEMENT OF THE PARISH COUNCIL WITH THE NEW VILLAGE HALL PROJECT TEAM**  
To approve  
Clause 8.1.9 The PC will sign for the Practical and Final Completion of the Project
- 6 **POLICIES**  
To approve the following policies:

Health & Safety	Safeguarding	Equality & Diversity
Environmental & Energy	Kitchen & Food Hygiene	Data Protection
Smoking	Alcohol Licensing	Waste
Charging	Hiring and Agreement (terms & conditions of hiring)	
- 7 **FINANCIAL MATTERS**  
HALL INSURANCE  
TO APPROVE: Buildings insurance £880,000 and content insurance £72,173  
Cost: £514.53 pro rata  
  
CHEQUES FOR PAYMENT & FINANCIAL REPORT  
To consider: that this Council approves the schedule of cheques and the Financial Report for the Village Hall Charity Trust subject to the requirements of our Risk Assessment Document
- 8 **ANY OTHER CHARITY TRUST MATTERS**  
Defibrillator - update  
Re-start the collections from the post box in the new wall at the village hall - update  
Card Machine for the Coffee Shop (Details to follow)