

# TINTINHULL VILLAGE HALL CHARITY TRUST (No 1163176)

www.tintinhull.net

You are summoned to attend an extra meeting of the **Village Hall Charity Trust** on Monday 15<sup>th</sup> October 2018 at 7.30pm in the Village Hall



H Bryant. Clerk to the Council. 10.10.18

## AUDIO/VISUAL RECORDING AND PHOTOGRAPHY AT COUNCIL MEETINGS

Recording and reporting the Council's meetings is subject to the law and it is the responsibility of those who undertake the recording and reporting to ensure compliance. This will include the Human Rights Act, the Data Protection Act, the Public Order Act Part III (1986 as amended), the Equality Act 2010, the laws of libel and defamation and any subsequent legislation or regulations. Anyone wishing to record is requested to let the Chairperson of the meeting know prior to, or at the start of, the meeting and the recording should be overt (i.e. clearly visible to anyone at the meeting) and not disruptive.

## PUBLIC QUESTION TIME

Subject to Standing Orders there is a time limit of 15 minutes for this section of the agenda. Questions or comments will be noted or raised at the appropriate time on the agenda or become an agenda item for the next meeting. Persons may speak for not more than 3 minutes cumulative.

## AGENDA

- 1 **APOLOGIES FOR ABSENCE**
- 2 **DECLARATIONS OF INTEREST**
- 3 **TO CONFIRM THE MINUTES FOR THE MEETINGS HELD ON 17<sup>th</sup> SEPTEMBER 2018**  
To consider: the approval of the minutes as a true record of that meetings
- 4 **VILLAGE HALL MANAGEMENT COMMITTEE**
  - a) Proposal: that the Parish Council Trust fully supports the VHMC
  - b) Report from Cllr Stone (Chairman of the VHMC)
- 5 **STATUS OF THE VILLAGE HALL**  
To consider changing the structure of becoming a to a Charitable Incorporated Organisation with the Parish Council the Custodian Trustee
- 6 **NEW POLICY AND ACTION PAPERS**  
To approve:
  - a) Contractors permits and hot working
  - b) Lone working
  - c) GEEP (General Emergency Evacuation Plan) and PEEP (Personal Emergency Evacuation Plan)
  - d) Fire Safety Policy
  - e) Emergency Action Plan
- 7 **PARISH COUNCIL REPRESENTATION ON THE VHMC**  
To Approve
- 8 **USERS GROUPS**  
To approve changes to the user group list
- 9 **FINANCIAL MATTERS**  
AUDIT FOR 1.8.17 – 31.8.18 ACCOUNTING YEAR  
To consider the arrangements

Bank Charges

Update

CHEQUES FOR PAYMENT & FINANCIAL REPORT

To consider: the approval of the schedule of cheques

**10      CORRESPONDENCE**

Proposal: To note the correspondence from six members of the public

**11      ANY OTHER CHARITY TRUST MATTERS**